

[Redacted]

Your Ref:
Our Ref: FOI-002-2021
Contact: Susan Mowatt
Email: smowatt@bonaccordcare.org
Direct Dial: 01224 570400
Date: 14th May 2021

Dear [Redacted]

Freedom of Information Request

Thank you for your information request of 25th April 2021. Bon Accord Care (BAC) has completed the necessary search for the information requested.

1. The number of care staff on duty at Kingswells Care Home on January 27th 2021 during the day shift. Breakdown by permanent; bank; agency staff

Breakdown	Number of care staff*
Permanent	7
Internal Support Pool (BAC)	6
External Agency	1
Total	14

* This number does not include Management Team / Occupational Therapist / Occupational Therapy Assistant on duty at Kingswells Care Home on 27/01/2021.

2. The minimum number of staff required to be on duty during day shift – for eg to meet any [staff:patient] ratio prescribed by statute, protocols or any operational guidance.

Kingswells Care Home operates a 1:4 ratio.

3. Details of any shortfalls in staff numbers on January 27, 2021 during the day; the reasons for this; and how the shortfall was addressed

There were no shortfall in staff numbers during the day of 27/01/2021.

We handled your request for information in accordance with the provisions of the Freedom of Information (Scotland) Act 2002. Please refer to the enclosed for more information about your rights under FOISA.

We hope this helps with your request.

Yours sincerely

[Redacted Signature]

Susan Mowatt
Quality & Compliance Manager
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Working together for your 5 star service